

Minutes of the **Annual Meeting of Uley Parish Council** held on Wednesday 1st May 2019, commencing at 6.15pm at Uley Village Hall.

PRESENT: Councillors Jonathan Dembrey (Chairman)
Melanie Paraskeva (Vice-Chair)
Janet Wood
Juliet Browne
Jo Dee
Mike Griffiths
Tim Martin

IN ATTENDANCE: Carrie Marshall - Clerk

ALSO PRESENT: 1 Member of the Public

APOLOGIES: Jim Dewey (District Councillor)
Lorraine Patrick (County Councillor)
David Sykes (Footpath Officer)

1/2019 To elect the Chairman and to receive the Chairman's Declaration of Acceptance of Office

Councillor Wood opened the meeting and asked for any nominations for the position of Chairman. Councillor Griffiths nominated Councillor Dembrey. Councillor Wood asked for anymore nominations which there were not. Councillor Paraskeva seconded Councillor Dembrey for Chairman and this was carried with all in favour. Councillor Dembrey signed the Declaration of Acceptance of Office.

2/2019 To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office

Councillor Dembrey asked for any nominations for the position of Vice Chairman. Councillor Griffiths nominated Councillor Paraskeva. Councillor Dembrey asked for anymore nominations which there were not. Councillor Martin seconded Councillor Paraskeva for Vice Chairman and this was carried with all in favour. Councillor Paraskeva signed the Declaration of Acceptance of Office.

3/2019 To receive apologies for absence

Apologies were received as noted above.

4/2019 To receive any Declarations of Interest from Members

No Declarations of Interest were received.

5/2019 To receive any representations from the Members of the Public

No representations were received.

6/2019 Confirmation of the accuracy of the minutes of the last meeting of the Council held on 3rd April 2019

The minutes of the previous meeting was approved and duly signed.

7/2019 To review, amend and approve as appropriate the Standing Orders and Financial Regulations

Councillor Martin proposed that the Council adopted the Model Standing Orders 2018 with the required amendments. This was seconded by Councillor Griffiths and carried with all in favour. Councillor Wood proposed that the amendments were approved for the Financial Regulations so these were adopted for the forthcoming year. This was seconded by Councillor Griffiths and carried with All in Favour.

8/2019 To review the Code of Conduct for Councillors

It was resolved to adopt the most recent Code of Conduct for Councillors.

9/2019 To review the Councils Asset Register

The Council reviewed the Asset Register and noted that the following items needed adding:

- Sheep Wash Area
- Village Green
- Uley Common
- Corner of Lampern View

10/2019 To review and confirm arrangements for Insurance Cover

It was agreed to reappoint Zurich Insurance however further information on the cover of the assets was requested by the Councillors.

11/2019 To appoint representatives

Internal Auditor	
Internal Council Audit	Mike Griffiths
Allotments	Melanie Paraskeva
Bus Service	Janet Wood
Crime Prevention	Tim Martin
Footpaths Officer	David Sykes
Millennium Green	Jo Dee
Newsletter Editor	Atlanta Paraskeva
Press Officer	Carrie Marshall
Responsible Financial Officer	Carrie Marshall
Snow/Flood Warden	Juliet Browne

Uley Playing Fields	Jonathan Dembrey
Uley Society	Janet Wood
Village Hall	Janet Wood
Village Shop	Janet Wood
Website	Mike Griffiths
Joint Woodlands Committee	Tim Martin/Jo Dee
Youth	Melanie Paraskeva/Jonathan Dembrey
Prema	Melanie Paraskeva/Janet Wood
Patients Participation Group	Caroline Penley
School Representative	Melanie Paraskeva
Tree Warden	Juliet Browne
Playground	Mike Griffiths

11/2019 To review the Risk Assessment

The Council resolved that further details were required including who we are insured with and what the standby arrangements are in the absence of the Clerk. Following these amendments, the Council will adopt the Risk Assessment.

13/2019 To set the dates, times and place of ordinary meetings of the Full Council for the year ahead

It was agreed to continue to meet on every first Wednesday of the Month at 7pm. The dates for the rest of the civic year were approved.

Actions:

(7/8)/2019	Amend policies and issue	Clerk
9/2019	Amend Asset Register	Clerk
11/2019	Amend Risk Assessment	Clerk